

Hayle Area Plan Partnership



Address for correspondence: c/o Louise Dowe, Committee Manager, Corporate Services, Penwith District Council, St Clare, Penzance TR18 3QW

Your Ref :

My Ref : LND/Hayle Plan agenda

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Date : 3 April 2007

**LARGE PRINT COPY
PHONE 0800 085 8900
(REF: HAYLE PLAN)**

HAYLE AREA PLAN PARTNERSHIP MANAGEMENT TEAM

A meeting of the Hayle Area Plan Partnership Management Team will be held as follows:-

DATE : **FRIDAY 25 MAY 2007**
TIME : **2.00 P.M.**
VENUE : **PASSMORE EDWARDS INSTITUTE, HAYLE**

Also attached for information is a copy of a letter to the Hayle Area Forum.


Committee Manager

To District Councillors Bennett J, Cook D J, Harry D, Lello R H, Lello Mrs T, Pascoe A L, Roskilly Mrs S L H
Hayle Town Councillors John Pollard and Jayne Ninnes
Gwinear-Gwithian Parish Councillor Ray Tovey
St Erth Parish Councillor Mick Hanley
Cornwall County Councillor Shirley Oliver
Hayle Development Manager *(if and when appointed)*

PDC officers :

Head of Sustainable Development and Improvement, (Chairman), Matthew Barton
Chief Executive, Jim McKenna
Head of Housing, Health and Community Safety, Allan Hampshire
Sustainable Development and Design Manager, Andy England
Regeneration Manager, Andrew Davies
Community Regeneration Manager, Sally Newby
Regeneration Officer, Caroline Sargent
Capital Programme and Accountability Manager, Mark James
Legal and Democratic Manager, Simon Mansell
Sustainable Development Policy Officer, David Clough
Alan Berry, SW RDA (e-mail)

c.c. For information : Chairman and Vice-Chairman, Social Economic and Environment Committee (PDC),
Clerks to Hayle Town Council, Gwinear-Gwithian Parish Council and St Erth Parish Council
Delivery Group Chairmen
Simon Swale, MCTI Association (e-mail)

Hayle Area Plan Partnership



AGENDA 25 MAY 2007

1. **Apologies for absence**
2. **Notes of the last meeting** – 13 April 2007 (pages 1 – 8)
3. **Membership**
4. **RDA Appraisal of Hayle Area Plan - Alan Berry.**
5. **Hayle Area Plan 2025 - updates**

Priority Area 1: Traffic and Transport

General update from Delivery Group

Priority Area 2: Business, enterprise and economy

General update from Delivery Group

Project 8: The development of Hayle Harbour

- Hayle Harbour – *Matt Barton*

Project 11: Hayle Town Centre facilities

- Foundry Square enhancements – *Caroline Sargent*

Project 12: An infrastructure to support Business Growth

- Loggins Mill – *Matt Barton*

Priority Area 3: Community Well Being

General update from Delivery Group

Project 15: Affordable Housing

- Hawkins site – *Matt Barton*

Priority Area 4: Heritage, culture and environment

Update from Delivery Group

6. **Development of Hayle Area Action Plan**
 - Feedback from Issues and Options Open Evening – *David Clough*
7. **Gwinear- Gwithian Parish Plan**
8. **St Erth Parish Plan**
9. **Development of MCTI Steering Group** - *Sally Newby (see pages 9 - 11)*
10. **Other regeneration initiatives**
 - Links to and support from West Cornwall Together – *James Hardy*
11. **Communications**
12. **Any Other Business**
13. **Agenda items for next meeting**
 - Affordable Housing Presentation
 - Hayle Area Partnership Process
14. **Dates of meetings** of the Hayle Area Plan Partnership Management Team :
 - to be agreed

Hayle Area Plan Partnership



HAYLE AREA PLAN PARTNERSHIP MANAGEMENT TEAM

NOTES OF MEETING HELD ON 13 APRIL 2007 – 2.00 P.M.

THE WHITE ROOM, WHITE'S WAREHOUSE, FOUNDRY SQUARE, HAYLE

Attendees :

Chairman : Matthew Barton, Head of Sustainable Development and Improvement PDC

Councillor John Bennett

Councillor Owen Philp

Councillor Lionel Pascoe

County Councillor Shirley Oliver

Parish Councillor Ray Tovey (Gwinear-Gwithian)

Parish Councillor Mick Hanley (St Erth)

Town Councillor Robb Lello (Hayle)

Simon Swale, MCTA

Alan Berry, SWRDA (until 4.35 pm)

Frazer Osment, LDA Design (until 4.00 pm)

Paul Connelly, LDA Design (until 4.00 pm)

Allan Hampshire, Head of Housing, Health and Community Safety, PDC

Andy Davies, Regeneration Manager (PDC)

Sally Newby, Community Regeneration Manager (PDC)

Caroline Sargent, Regeneration Officer (Hayle), (PDC)

Delia Webb, Community Regeneration Facilitator (PDC) (until 4.20 pm)

Louise Dowe, Committee Manager (PDC)

Apologies : Apologies for absence were received from Terry Lello, John Pollard and Laura Christon.

	ISSUES DISCUSSED	13 April 2007	ACTION BY
	Matthew Barton welcomed new members to the meeting and it was generally agreed that future regular representation from the RDA would be welcome.		

	ISSUES DISCUSSED	13 April 2007	ACTION BY
1.	<p><u>Notes of the meeting of the Hayle Regeneration Management Group held on 2 March 2007</u></p> <p>The notes of the meeting were agreed as an accurate record.</p>		
2.	<p><u>Update on items from last meeting</u></p>		
2.1	<p><u>Appointment of Development Plan Manager</u></p> <p>Alan Berry advised that the RDA funding was not targetted to supporting posts. However he acknowledged the principle of appointing a Development Plan Manager to ensure implementation and stated that potentially £5,000 could be allocated to kick-start projects and could be used to match fund a post, potentially to be classed as a consultancy fee to work an initial proposal into a marketable format.</p> <p>Councillors stressed the importance of the need to ensure that the momentum of the projects already underway in Hayle was supported to ensure continuation of these efforts and so it was requested that the Development Plan Manager be appointed as soon as possible.</p> <p>In view of this it was agreed that a funding strategy for the post would be taken forward.</p>	Sally Newby / Matt Barton	
2.2	<p><u>Appraisal of the Hayle Area Plan</u></p> <p>Alan Berry advised that a new appraisal team had been approved and so it appraisal of the plan was scheduled for completion by the end of May.</p>	SWRDA	
2.3	<p><u>Communication</u></p> <p>Matt Barton drew attention to the logo and the new agenda layout, which now enabled focus on the Priority Areas of the Hayle Area Plan. He congratulated John Bennett and all those who had worked on establishing the website.</p> <p>It was agreed that the minutes of meetings would be produced in a format which would be able to be published on the website.</p>	Louise Dowe	
3.	<p><u>Traffic and Transport Delivery Group</u></p>		
3.1	<p><u>Delivery Group Membership</u></p> <p>Sally Newby reported that Hannah Harris (Transportation, Cornwall County Council) had been invited to attend and support the Delivery Group in future.</p>		
3.2	<p><u>St Erth Park and Ride</u></p> <p>Matt Barton reported that work had started on the road alignment and the southern part of the site was progressing well. The project was scheduled for completion in 2009 and with 450 spaces, Lelant Park and Ride would still be used. The works were in line with the St</p>		

	ISSUES DISCUSSED	13 April 2007	ACTION BY
	<p>Ives Parking Strategy.</p> <p>The Highways Agency had been involved in discussions on proposals for the junction.</p> <p>The signs for the park and ride would have variable messaging to indicate the number of spaces available.</p> <p>It was noted that the pedestrian foot bridge seemed vital to the scheme and would need to be in place to aid access to the southern site.</p> <p>Sally Newby advised that Hannah Harris (Cornwall County Council) would be invited to talk to the Delivery Group about this scheme.</p>		Sally Newby
4.	<u>Business, Enterprise and Economy</u>		
4.1	<p><u>Hayle Harbour Master Plan</u></p> <p>Frazer Osment of LDA Design ran through the history of the harbour designs and discussions with CABE. Following a review of the initial plans, ING had asked LDA Design to take the designs forward to the planning application stage. He then set out the current proposals.</p> <p>The starting points for the designs were the existing buildings and the Hayle MCTI Vision, particularly the phrase 'for the benefit of the community'. The location and assets of Hayle had also been at the forefront of considerations.</p> <p>The framework for the proposals was based on the following areas:</p> <ul style="list-style-type: none"> ● Foundry and South Quay (as the town centre) ● Copperhouse (recognised as an important area of the town) ● North Quay ● Broccoli Fields (Riviera Farm) ● Phillack and the Towans <p>Copperhouse Pool was noted as an important asset to the area. The importance of linkages was highlighted, ie links with:</p> <ul style="list-style-type: none"> ➔ Copperhouse ➔ links between Foundry and the beach ➔ vehicle route to the towans and industrial uses ➔ connections between higher and lower land levels to allow for tidal changes <p>The main areas for development in the masterplan were Foundry / South Quay, North Quay and Riviera.</p>		
	<p><u>Foundry / South Quay</u></p> <p>Proposals : retail, residential and commercial mix, linking town and public realm. Waters edge to be developed to compliment the opposite, existing. To be developed with a</p>		

	ISSUES DISCUSSED	13 April 2007	ACTION BY
	<p>streetscape.</p> <p><u>North Quay</u></p> <p>Aiming for a streetscape with access to the beach and other uses. Buildings to optimise waterside views. The cliff area to be used as basis for open ways to appear organic. Fishing harbour and wave hub buildings to be accommodated, possibly also hotel, cafe and/or restaurant.</p> <p><u>Riviera Farm</u></p> <p>Residential areas, terraced, more traditional, with support for pedestrian routes.</p>		
	<p>Paul Connelly set out the programme to be followed. Discussions were underway with Penwith District Council, Cornwall County Council and the SW RDA. Considerations were financial viability and mitigating environmental and social impacts.</p> <p>He stated that there would be a public exhibition, before submission of the planning application. Matt Barton then advised of the Hayle 'Open Evening' to be held on 23 April. Details of the harbour proposals would be available, giving another opportunity for the Delivery Groups to discuss them.</p> <p>Timescale: Paul Connelly stated that the first detailed application was likely to be submitted six months after the outline planning permission was granted.</p> <p>It was noted that on South Quay there were likely to be 3 to 5 storey buildings. The designers were comfortable with the scale of the buildings in the context of the proposals.</p> <p>Benefits to the town would include 900 housing units (including an element of tourist provision).</p> <p>Concerns raised previously at how infrastructure would cope with the anticipated increase in population were being addressed.</p> <p>Final comments on the current proposals were awaited from CABA.</p> <p>In discussion the following points were raised:</p> <ul style="list-style-type: none"> ● the need for safe access to schools ● car parking – it was likely that Phase III land would be used as car parking until the first phases had been completed, with a park and ride scheme to be established at a later date ● fishermen would be allocated fishing areas ● the need to bear in mind that Hayle was not a predominantly tourist town, with an industrial past an option for the future was light industry and technologies ● the need to consider provision for live/work units, GP's, and homeworking ● Matt Barton advised that a study was underway to establish the potential for developing the knowledge economy in Hayle ● the whole sustainable energy issue was being looked at by a specialist 		

	ISSUES DISCUSSED	13 April 2007	ACTION BY
4.2	<p><u>Foundry Square Enhancements</u></p> <p>Caroline Sargent reported that £½ million of works would commence on 14 May for 10 weeks. The consultation had closed and a road safety audit had been carried out on the scheme. Cornish granite was on order. The Hayle Plan had been included in Caroline's submission to the County Council.</p> <p>Hayle Chamber of Commerce had been concerned at the potential impact on business due to the timing of the works. Caroline Sargent agreed to take this up with Cornwall County Council.</p>		Caroline Sargent
4.3	<p><u>Loggans Mill</u></p> <p>Matt Barton reported that discussions were continuing with the developers and planning officers would meet with them on 20 April to view the masterplan. If appropriate the architects would be invited to give a presentation to the May meeting of the HAPPMT. John Bennett advised that the Chamber of Commerce wished to see provision for a TIC.</p>		
4.4	<p><u>Gateway TIC</u></p> <p>Matt Barton reported that Penwith District Council had decided to waive the TIC provision at the retail park in favour of a financial contribution. Costa Coffee would be located at the retail park in place of the TIC. The use of the funding had yet to be determined, however a proportion would be spent on tourism given the terms of the section 106.</p> <p>, in view of the importance of attracting visitors to the town.</p> <p>Matt further reported that Marks and Spencer had taken units at the retail park, they were currently recruiting and were scheduled to open on the bank holiday weekend in August.</p> <p>Whilst considering developments in the Carwin Rise area:</p> <ul style="list-style-type: none"> ● Ray Tovey raised concern that the multi-agency meeting to consider the possibility of a pedestrian crossing at Connor Downs had not yet been held. He requested that this matter be addressed through the convening of a multi-agency meeting. ● Robb Lello referred to discussions held with County Highways in the past and asked whether the Loggans Moor roundabout would be sufficient to cope with increased traffic flows. Robb was advised to raise this issue at the forthcoming open evening. 		Simon Mansell
5.	<p><u>Community Well Being</u></p> <p>Sally Newby reported that the Community Well Being Delivery Group was due to start work on formal planning and an implementation plan.</p>		
5.1	<p><u>Hayle Bowling Club</u></p> <p>Sally Newby reported that Penwith's Community Regeneration Team and Sports Development Officer were continuing to work on issues related to the security of the football pitch and bowling green and funding for the Clubhouse.</p>		

	ISSUES DISCUSSED	13 April 2007	ACTION BY
5.2	<p><u>Affordable Housing</u></p> <ul style="list-style-type: none"> ● Matt Barton circulated copies of the latest affordable housing needs matrix. ● Hawkins site – Matt Barton reported that he understood that Hawkins were continuing to market the site. A potential developer had been in discussion with Penwith's planners. This group would be kept updated. ● Delivery Group Housing Workshop – 15 May 2007. The Delivery Group was supported by Penwith's housing team and it was reported that they were working together to provide a workshop. 		
	Frazer Osment and Paul Connelly left the meeting at 4.00 pm.		
5.3	<p><u>Recognising the needs of Hayle area youth</u></p> <p>Delia Webb presented the report on Hayle Community School's consultation which had been circulated with the agenda. The consultation had been supported by Penwith District Council, Churches Together in Hayle, and Friends of Ellis Park. The churches were keen to utilise their buildings and the Friends of Ellis Park were looking to make improvements to the park.</p> <p>Delia explained how the consultation had been carried out and highlighted the findings. A common theme in the responses was the need for a safe place to go to meet friends. It had also been made clear that very few young people knew of the existing youth centre in Hayle.</p> <p>In response to a request from Mick Hanley, Delia agreed to give a presentation on the consultation to St Erth Parish Council.</p> <p>It was noted that in view of the responses received (including a request for lights for the skate park, lack of facilities for girls, suggestions for BMX track and amphitheatre), the consultation report should be circulated to the Delivery Groups.</p> <p>The group noted that projects underway elsewhere could be noted as examples of good practice, such as the Busy Bus Project in Torpoint and a low cost cinema initiative showcased at the MCTA conference.</p> <p>It was noted that young people would be welcome to attend the open evening, and so those working with young people agreed to ensure that this message was circulated.</p>		
6.	<p><u>Heritage, Culture and Environment</u></p> <ul style="list-style-type: none"> ● It was noted that Laura Christon was working on a planning day – a full report would be given at the next meeting. ● John Bennett was on the Heritage, Culture and Environment Heritage Group – he noted that there had not been officer attendance at meetings. Accordingly, Caroline Sargent, Tamsin Daniel, Tony Walden and Penny Stokes would be provided with details of future meetings and asked to attend when appropriate. ● John Bennett also requested that the ownership of Copperhouse dock be established and reported back to this group. 	Caroline Sargent / Simon Mansell ??	

	ISSUES DISCUSSED	13 April 2007	ACTION BY
6.1	<p><u>Hayle Millpond</u></p> <p>A revised date was given for the opening celebration – 22nd April at 2.00 pm. Invitations had been sent.</p>		
	<p>Delia Webb left the meeting at 4.20 pm.</p>		
7	<p><u>Development of Hayle Area Action Plan</u></p> <p>Details were circulated about the open evening to be held at Hayle Day Care Centre on Monday 23 April 2007. The event would inform the Issues and Options paper being developed as part of the Local Development Framework process.</p>		
8.	<p><u>Gwinear-Gwithian Parish Plan</u></p> <p>Ray Tovey reported that following on from initial plans to relocate the parish council office, a regeneration group had been established. The current plan was to build a surgery and multi-purpose space in Wall, with the parish council at the hub. Fundraising was underway (either to convince funders or to self-fund if necessary), and support for the project continued to grow in the community. Issues to address included negotiations with the local methodist group, the refusal of the PCT to set up a surgery at the proposed location, and the reluctance of West Cornwall Together to take up the matter with the PCT. However the Parish Council had been heartened to have been advised by Penwith District Council that if there was enough local support shown for local health centres in the Issues and Options consultation for the Local Development Framework, then the District Council might be able to support this scheme more strongly.</p> <p>The group was in general support of the scheme.</p> <p>Ray Tovey also requested help with arranging insurance for a BMX track.</p>		
	<p>Alan Berry left the meeting at 4.35 pm.</p>		
9.	<p><u>St Erth Parish Plan</u></p> <p>Mick Hanley gave an overview of the St Erth Parish Plan. Copies of the plan are available from Louise Dowe, Committee Services, Penwith District Council.</p> <ul style="list-style-type: none"> ● Open spaces – a group had been formed and were currently looking at football pitch and allotment proposals. ● Community Centre – St Erth School lacks a school hall, the methodist church hall was considered unsuitable and so it had been decided to build a school hall / community centre. Ways to achieve this objective were being considered. ● Traffic / transport – there was an identified need for safer routes to Hayle, including cycle routes. One consideration was an off-road multi-use cycle route to the station. Safer pavements were also needed. 		

	ISSUES DISCUSSED 13 April 2007	ACTION BY
	Matt Barton stated that Penwith District Council were happy to support St Erth and Gwinear-Gwithian Parish Councils with their Parish Plans and subsequent implementation.	
10.	<p><u>Communications</u></p> <p>John Bennett invited everyone to use the blog on the newly created website : www.hayleareaplan.org.uk</p> <p>He noted that Hayle Chamber of Commerce were setting up a website for businesses and reported that he had suggested that they liaise with the Delivery Groups.</p> <p>The potential for Chamber of Commerce representation on the Delivery Groups was under consideration.</p>	
11.	<p><u>Agenda items for next meeting</u></p> <ul style="list-style-type: none"> ● Hayle Harbour ● Loggans Mill / Loggans Moor ● Hawkins site ● Affordable Housing <i>Allan Hampshire</i> ● Feedback from the Issues and Options open evening <i>David Clough</i> ● HAPPMT projects ● Delivery Groups – updates ● West Cornwall Together ● Hayle Area Partnership process (June meeting) <i>Sally Newby</i> ● Hayle Pool – investigation of potential for funding to heat. 	
18.	<u>Date of Next Meeting</u> – Friday 25 May 2007 (2.00 pm, Passmore Edwards Institute, Hayle)	

Meeting Closed : 4.57 p.m.

Hayle MCTI Organisation

Why do we need a new organisation?

Functions .	Reasons against.	Reasons for.
Apply for and manage funds on behalf of the MCTI Delivery Groups	<p>The Hayle Area Forum currently manages this on behalf of the MCTI and could re- launch to perform this function longer term</p> <p>As a short term solution PDC could hold existing funds</p>	<p>The Hayle Area Forum does not wish to have a role in managing the MCTI Delivery and may decide to disband.</p> <p>Unlikely that PDC could apply for additional funds e.g Big Lottery Building Communities programme.</p> <p>Community Regeneration team only funded until November 2007.</p>
Employ Staff	<p>PDC, HTC, PCDT could do this on behalf of the MCTI Delivery Groups.</p> <p>PDC could offer this service 'free of charge'</p> <p>Lack of experience of managing staff – No infrastructure to act as an employing body.</p>	<p>HAPP would have more control over the work and priorities of employee(s).</p> <p>PDC structures/policies may change in light of Local Government Re-organisation, however CCC structures hinge on Community Networks of which Hayle may be one.</p>
Own property and land	HTC and/or HTT already perform this function on the behalf of the Community.	Community led third sector organisations could benefit from Cabinet Office proposals for a Community Assets Fund.
Apply for funding for and manage projects	Other organisations in the town could be eligible/suitable to apply for funding on their behalf.	Dependent on the nature of the project, existing organisations may not be suitable
Providing a mechanism for Chairs and members of Delivery Groups to get together to discuss common issues	The MCTI Steering Group already provides this mechanism	
To represent the Delivery groups and advocate on their behalf to	Role of HAPPMT?	Could appoint a direct representative to HAPPMT

Functions .	Reasons against.	Reasons for.
other key stakeholders		
To publicise the work of the HAPP	Role of HAPPMT?	

To all members of the Steering Group.

We have discussed the future of the Steering Group on a number of occasions. In many ways it has fulfilled its purpose in publishing the Plan, organising the transition and launching the new partnership.

The **Delivery Groups** are functioning and will be responsible for informing the public, delivering projects and initiating new ideas.

The **Hayle Area Plan Management Team** has started its work and will be responsible for maintaining an overview of progress, facilitating the involvement of Council officers and managing any Plan Manager appointed.

However there are key roles which these groups cannot deliver:

1. They will not be in a position to apply for some funding streams. In many cases it will be possible to unitize existing charitable groups to apply to funders such as the Lottery but this will not always be the case and a constituted body will be essential to draw some funds into the Town.
2. Control the day to day running of the HAPP office. We must ensure that the office is maintained and provides an access point for the affairs of the partnership.
3. Manage the monies of the Partnership and arrange insurance. It could be possible for the District Council to fulfil this role as it does for other MCTi's but an independent structure would be more advantageous.
4. Provide a facility for drawing together the Chairmen of the Delivery Groups – for cross referencing of ideas/information and as a 'support group'.

I attach a paper written by Sally Newby (PDC) describing the pros and cons of a new organisation.

From its inception the MCTi has existed under the umbrella of the Hayle Area Forum. They initiated the Plan and managed its funds etc. I have suggested a way forward which would see the Forum reconstituted to fulfil the above but they have declined. Whatever the future of the Forum we will need a different way to manage the funds and provide the insurance and other services which they have provided so far. Following discussion with Sally I suggest that we could replace the Steering Group with:

A group which would be made up of: **the chairs of the Delivery Groups**

A Chairman, Secretary and Treasurer*

An officer from PDC

The Plan Partnership Manager.

One Representatives of each of the Parish

Councils Hayle, Gwinear/Gwithian, St Erth.

**Initially I would propose this would be the existing Secretary, Treasurer and Chairman of the Steering group and in future these posts could be elected from the Delivery Groups.*

This would create a committee of 13. The group could provide one additional member of the Hayle Area Plan Management team.

If this new group registered as an 'Unincorporated Association' with charitable status it would provide the whole partnership with greater flexibility, allow all the statutory requirements to be fulfilled and provide a mechanism to bring the delivery groups together.

John Pollard

09/05/07



Penwith District Council

St Clare Penzance Cornwall TR18 3QW

Telephone (01736) 362341 Fax (01736) 336575 DX 144380 Penzance 3

Jim McKenna BA CPFA Chief Executive

Charlotte Hill MIED

Head of Regeneration, Tourism and Leisure

Your Ref :
My Ref : CH120407/HAF
Ask For : Charlotte Hill
Direct Dial : 01736 336660
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Date : 8th May 2007

LARGE PRINT VERSION
PLEASE PHONE
0800 085 8900
REF: CH120407/HAF

Mr Don McGeorge
8 Albertus Road
Hayle
TR27 4JQ

Dear Don

The Council is currently reviewing the allocation of its Discretionary Grants to all of its regularly funded partners, which includes all the Area Forums. Within the Council's 2007/08 budget there is a provision for £2,050 to be allocated to the Haye Area Forum.

Payment of the grant will be dependent upon us receiving

- A report for the year 2006/07, detailing the work of the Forum.
- Your latest set of accounts; and
- a budget forecast and work programme for 2007/08, showing how the grant from the Council will be used.

This is particularly timely as I understand that you are currently reviewing options for the Forum in light of the successful launch of the Hayle Area Plan Partnership Management and Delivery teams. I understand from speaking to Sally Newby that you considered the options at your meeting on 30th March 2007, and you have decided to consider the issue again at your Annual General Meeting scheduled for 18th May 2007. This will allow you to consider more fully some of the questions and concerns that were expressed by some of your members.

This is a very sensible approach and I thought it would be helpful if the Council,



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INVESTOR IN PEOPLE

as your principal funder, set out our view in terms of the way forward, and the issues associated with each of the options.

Option 1 – Hayle Area Forum disbands and the regeneration objectives are taken forward by Hayle Area Plan Partnership Management and Delivery Groups.

Implications/questions

Who will the assets of the Forum be transferred to?

Who will manage and account for the remaining MCTI funding ?

Possible solutions

In the short to medium term - Assets and money could be transferred to the Council and placed in a holding account, separate from mainstream council budgets. The Council will then be responsible for all ordering, payments and monitoring and monies will be used solely for the purpose of supporting the Delivery Groups. The Council already have this arrangement with the Penzance MCTI, who were not able to manage their finances when the Penzance Area Forum folded. This could include:

- balance of monies from Hayle Area Forum core funding account
- any insurances, covers, or leases for the Forum or MCTI
- any contractual arrangements e.g. utilities, internet etc for the Forum or MCTI
- any physical assets such as computers for the Forum or MCTI
- balance of monies for Hayle MCTI
- the 2007/08 grant allocation from the Council

In the medium to longer term - A new organisation is formed from the MCTI Steering Group and Delivery Groups whose function it is to support and finance the Delivery Groups and/or apply for funding on behalf of projects where there is no other organisation that could apply for the money and manage the project.

Option 2: Hayle Area Forum remains in addition to the HAPP Management and Delivery Teams

Implications/questions

A budget forecast and forward work programme as detailed in paragraph two would have to be submitted to the Council and the work programme would have to clearly show how the work of the Forum will be different to and/or add value to the Hayle Area Plan Partnership Management and Delivery Teams and the Town and Parish Councils. If you were unable to provide sufficient evidence of this the Council may have to consider whether it could continue to fund the Forum or whether to use the money to support the MCTI Delivery Groups.

You could of course decide to continue the Forum without funding or support from the Council as an affiliate member, but I must point out that the Council's view would be that having two organisations in the area with broadly the same objectives will create confusion within the town which would be a shame given the way in which the Forum has provided great support to and worked in partnership with the MCTI in producing one plan for Hayle, namely the Hayle Area Plan 2005 – 2025.

I also understand that some concerns were expressed about whether the Delivery Groups had made sufficient progress for the Forum to consider disbanding at this time. As you will be aware, Council officers from across almost all of the services have been allocated to support each of the Delivery Groups. Feedback from those officers has provided clear evidence that satisfactory progress has been made during the initial phases of their delivery programmes. This support from officers coupled with the full backing of the Hayle Area Plan Partnership Management Team means that the Council has confidence in the capacity of the Delivery Groups to continue to make progress in developing the ideas and initiatives within the Hayle Area Plan 2025.

I hope you find this letter useful in helping you make an informed decision at your AGM. Finally I would like to place on record the Council's thanks for all the tremendous work that the Forum has done over the years and the valuable contribution that it has made to the regeneration of the Hayle Area. I hope that even if you conclude that the Forum should no longer continue having "done its job", that individual members of the Forum continue to be involved in the regeneration of the Hayle Area through the Hayle Area Plan Partnership Delivery Groups.

Yours Sincerely,



CHARLOTTE HILL
HEAD OF REGENERATION, TOURISM AND LEISURE.

Copy

Chairman of the Hayle Area Plan Partnership Management Team
Chairman of the Hayle Area MCTI Steering Group
Chairmen of the Hayle Area Plan Partnership Delivery Groups
Clerk(s) to Hayle Town Council, Gwinear and Gwithian Parish Council, and St Erth Parish Council.
Simon Swale, Market and Coastal Town Association.
Alan Berry, South West of England Regional Development Agency