

DELIVERY TEAM

Minutes of meeting held on Wednesday 21 October 2009 at Passmore Edwards Institute, Hayle.

Present

John Pollard, Chair
Jo Colliver, Traffic and Transport Chair
John Coombe, Community Well-being Chair
John Bennett, Heritage, Culture & Env Chair
Jane Sharp, HAPP Manager

Jim Wright, Treasurer HAPP
Claire Casey, Administrator HAPP
Matt Barton, Cornwall Council
Maxine Hardy, Cornwall Council
Kate Keogh, Cornwall Council

1. Apologies

John Nunn (BEE Chair) and Bet Slade-Elmes (Gwinear-Gwithian Parish Council).

2. Chairman's welcome

John Pollard welcomed Matt Barton, Maxine Hardy and Kate Keogh to the meeting.

3. Minutes of Previous Meeting

Agreed.

4. Manager's Report

Jane Sharp apologised for not having the report circulated earlier. She tabled her report and raised various points and actions, which were agreed as follows:

Hayle Small Grants Scheme

A balance of £230.98 is available (due to monies being returned by St Erth Allotments Assc).

- Hayle Streetscape (seating in Foundry Square) - it was agreed that the £926 be given from the HAPP branding budget with the proviso that the seat(s) have the Hayle logo on them.
- Hayle Town Band (tutor for competition rehearsals) – not priority as they had already received £1,000.
- St Erth Concert Band (uniforms) – it was agreed they should receive £230.98.
- Hayle Town Council requested an extension to spending their grant – it was agreed this date be extended to 31 July 2010.

Logos

The draft website page had been prepared by John Bennett and posted on the Hayle Town Council website together with the guidance for use. It was agreed that businesses/organisations wishing to use the logo should make their request by email to admin@hayleareaplan.org.uk registering their interest and agreeing to abide by the guidelines. The availability of the logos would be publicised.

Discover Hayle

It was agreed that this would be progressed by the HCE Delivery Group. The project funding includes money for project co-ordination from the designers. A working group involving a range of stakeholders will need to be established. Kate Keogh will assist on this project as required.

Walkers are Welcome

This is to be discussed at the next T&T Delivery Group meeting on 28 October. It is hoped that interested parties will agree to establish a steering group to progress achieving the WAW status. Jane explained that she hoped we would agree to become an Associate Member of the WAW network. Two or three active people would need to be involved to take it forward. A mentor from a WAW town in the South West has been assigned to Hayle to give advice and support.

Hayle Oral History Project

Jane's report included a précis of achievements to date. This project will be halfway through by the end of December. In total, 60 reminiscences have been collected and the target is 100. Some more work is to be done on deciding what form the end products should take, i.e. learning packs, books and DVDs, this will need to fulfil the original criteria agreed with HLF.

Youth Issues

Maxine Hardy confirmed that some useful points came out of a meeting she had had regarding Youth Cornwall and children's centres at Hayle and St Erth, this included education welfare, behavioural support for years 5-16 and young children. Maxine now has the names of the key locality managers which she will circulate. However, the Children's Community Network Partnerships have been put back until early 2010.

Play Update

Hayle Town Council has applied for Playbuilder funding for Hayle Recreation Ground. It was confirmed that Hayle Town Council is also working towards expanding the skate park to provide 'beginner' facilities for younger children - it was suggested that Kate Tyson be involved.

Sport and Leisure

a) Cornwall Council - Guy Botterill will be approaching water sports clubs/organisations to begin working together on activities and facilities, however sports activities (not facilities) will be the priority.

c) Sports facilities - Jane Sharp, Maxine Hardy and Guy Botterill had met with Mrs Jackman, Head of Hayle Community School. The purpose was to discuss whether a joint school/community project would be possible. The school would like a four court facility and this would also be open to the public at certain times. Sports grants are difficult to come by at the moment, especially for buildings. So, if there is the chance to secure grants via the school, then on a County-basis Hayle Community School is seen as a high priority for sports facilities.

Transport

The meeting regarding Hayle Train Station with First Great Western is on 3 November.

Branding

It was agreed that 500 envelopes be printed by Barton Print with the Hayle logo at a cost of c.£50 (2 x 250 using different logo). It was also agreed that stickers be ordered. Depending on the feedback, we can decide which is the most effective.

5. Treasurer's Report

Jim Wright confirmed the overall balance was £12,024.53. The HAPP balance was £6,079.58. The Hayle Oral History Project had spent £19,155.05 to date leaving a balance of £5,944.95. This project will need to request the second tranche of HLF money in January 2010.

John Pollard thanked Jim Wright to all his help, particularly with all his work on the Hayle Oral History accounts.

6. Delivery Groups

Traffic and Transport – The case for a new A30 junction was discussed at the last meeting, this had culminated in a meeting on transport with Cornwall Council Transportation officers.

A small delegation is meeting with Julian Crow of FGW on 3 November 3 to discuss Hayle train station and train services. It was agreed that those attending should meet earlier at 12.00 to agree points to be raised as Julian Crow had limited time available. It is hoped that Hayle station will be on the agenda for the 25 November T&T meeting.

The next meeting on 28 October will focus on "Walkers are Welcome" status.

Community Wellbeing – The last two meetings have been very well attended, both have discussed sports facilities in Hayle. We undertook a sports club questionnaire which established that a common need is for a centre to meet in and indoor court facilities. John Coombe felt that probably the way forward is to join up with the school and have something terrific which would also be open for the public at specific times.

Maxine Hardy said that she had also spoken with the planners about the original plans drawn up 10 years ago for new facilities at Hayle Community School. Mrs Jackson agreed to make these plans available to us. A 4-court hall would appear to be sustainable in the long-term.

It was agreed that it was important to keep the Sports Association in the loop.

Heritage, Culture and Env – John Bennett said he was disappointed that this group had lost momentum since April and that breaking his ankle had not helped. He briefly itemised progress.

1. Blue Plaques - the drafts for the replacements had been given to Georgina Schofield and Mervyn Sullivan for review.
2. Copperhouse Dock – this has not progressed as the original PDC officers concerned had changed jobs. In part this has slowed due to the fact that there was not yet a buyer for the Daniels' supermarket site – this is a major part of any scheme. It was suggested that Maxine Hardy met with John Bennett and Jane Sharp to restart this project.
3. Waterside Walkway – no progress, the original PDC officer involved had changed jobs.
4. General issue – there is a lack of short-term hands-on projects for this group.

Jane Sharp confirmed that Toby Lowe has started informally contacting all the landowners regarding the footpath diversion and the proposed new footbridge. She had met with one owner herself who has no difficulties with the proposals. It is important to have a meeting with the Co-op sooner rather than later.

It was felt that the way forward was to have short-term projects. It was suggested that the HCE group take on the Discover Hayle project, which should take about 6 months from start to finish.

The possibility of clearing some of the rubbish of the Copperhouse canal was discussed. The RSPB, Hayle Harbour Management Company, the Environment Agency and Natural England were all happy with the idea, but still the Co-op still needed consulting. Cornwall Council had agreed to provide a skip free of charge for the rubbish. There was some concern noted over hazards and health & safety, this would be addressed. Jane Sharp pointed out that dates with low water in middle of day are w/c 2 November and 16 November.

John Coombe mentioned the large number of rats around the Daniels site area and wondered if these were ones trying to escape from the clearing out of the main sewer. Cornwall Council had been informed and personnel had come to clear them and assess the situation.

Business, Enterprise and Economy – There have been two very successful Cornwall Retail Skills training sessions. The second session on visual merchandising attracted 19 businesses, which was nearly double the number attending the first. Feedback has been extremely positive with immediate results for businesses.

The extra BEE Delivery Group meeting on 12 October had been requested to discuss alternative ways to attract tourists to the area. HMS Plymouth was now thought to be a no-goer in view of ING saying no to a berth. Another idea is a railway museum as a satellite to the National Rail Museum at York. This will be on the next BEE agenda.

- The future! Agree priorities and next agendas

The future of the Partnership was discussed with the knowledge that Jane Sharp would be leaving at the end of November. Matt Barton tabled and outlined a report of the budget position and suggested a range of staffing options available to the Partnership.

During the discussion which ensued it was agreed that

- Claire would remain giving administrative support on the present terms.
- Matt Barton to prepare a draft contract for a part-time officer for either 2 or 3 days per week (preferably up to 20 hours) on the equivalent salary level of a regeneration officer. The vacancy would be offered as a secondment opportunity to CC staff.
- It was agreed to keep the HAPP office at Dowren House for the present time.

- Projects and priorities

John Pollard commented on the fact that good progress had been made to date. However, in view of the above and the present uncertainty, it was decided that the Delivery Team meet again on 18 November. This would give the team the time to study the Jane's Project Update paper. It was suggested that Jane prepare an Action Plan that picked out 6 or 8 projects to be taken forward and suggesting Delivery Group arrangements.

7. Any other business

Kate Keogh confirmed that she had carried out a grant search for the Passmore Edwards Institute and that she can give advice and help complete any applications.

Maxine gave an update on the open air pool. Extending the period the pool is open is being looked at, together with charges made and making it more attractive to other users. The initial bill for heating the pool would be quite low, but there is a need to look at running costs. There are a lot of ideas to encourage use such as free swimming classes for people over 50. There is a small amount of funding available at the moment that can assist.

Jane Sharp said that Hayle Town Council has had £835.52 from the Hayle Small Grants Scheme to cover professional fees in relation to covering and heating the pool. It was agreed that as the pool was owned and managed by the Town Council, that Maxine and other CC officers needed to work with the Town Council and its pool committee.

Jane Sharp mentioned an invite from the RAF for a promo event on 10 November being held in Penzance. Anyone interested in going should contact Jane for details.

8. Dates and times of next meetings

John Pollard thanked everyone for attending. The next meetings take place at 7.30pm on:

Wednesday 18 November 2009

Wednesday 16 December 2009

Wednesday, 17 February 2010

Meeting closed at 9.05 pm.

ACTION

- Matt Barton to confirm costs and prepare a contract for a part-time officer and advertise the vacancy as a CC secondment opportunity.**
- Jane Sharp to pick out 6 or 8 projects and new Delivery Team arrangements to be taken forward by the Partnership.**
- Maxine to work directly with Hayle Town Council on the Hayle Outdoor Pool.**
- Maxine, Jane and John Bennett to meet to discuss progressing Copperhouse Dock.**