

# Hayle Area Plan Partnership *Steering Group*



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**Minutes of the meeting of the Steering Group held on March 27 2007**  
**Passmore Edwards Institute 7.30-9.30pm**

**Those in attendance:**

Jacqui Head, Nancy Chadwick, Jim Chadwick, John Wrey, Georgina Schofield, Harry Blakeley, Joy Scott Mance, Frank Scott Mance, David Raymer, David Clough PDC, Tom King, Jim Wright, Sally Newby PDC, Margaret Tanner, John Coombe, Ray Tovey, John Pollard.

**Agenda item 1: Apologies for absence**

Roger Winterburn; Joe Colliver; Bob Mims; Mick Hanley; John Nunn

**Agenda item 2: Minutes of the previous meeting**

Approved as an accurate record, subject to adding the word 'Area' to Hayle Area Plan Partnership, and the words 'Steering Group' to distinguish from Management Team minutes.

**Agenda item 3: Matters arising**

There were no specific matters arising.

**Agenda item 3a: Consultation with David Clough, Penwith District Council**

DC is working on the Hayle Area Action Plan, which will replace the Penwith Local Plan. In June / July he will release the 'Issues and Options' document, therefore he is attending our Delivery Group meetings to see what issues are being raised, as he wants to relate his work to that of the Delivery Groups across a few broad headings: housing, industrial/retail development, leisure, areas for refurbishment.

A Q&A session followed, with some members raising concerns about repeating previous exercises, although it was generally agreed that a meeting would be advantageous. It provided an opportunity for Delivery Groups to contribute based on the content of their section of the Plan, as well as individual responses. It was agreed that the Chairs of the Delivery Groups would receive a brief setting the context from DH., and RW would send out information prior to the meeting.

*Date / venue of meeting of all Delivery Groups to discuss Penwith Local Development Framework: Monday 23 April, 7.30pm, Day Care Centre (subject to confirmation).*

- *Action: Roger Winterburn; David Clough; Chairs of Delivery Groups: as above.*

#### **Agenda item 4: Treasurers' report**

We continue to pay for office rent, Wanadoo Broadband, and office consumables from Viking. The previous balance of £3703 on 8 March is now £3300 after payment of these items.

We have an application in hand for the balance of £2,500 from MCTA. The invoice and supporting information are with MCTA. The Chair thanked Jim Wright and Sally Newby for their work on this matter, confirming that this additional sum will help us ensure the transition period can be funded.

#### **Agenda item 5: Reports from Delivery Groups**

***Community Well-Being Delivery Group***, Chair John Coombe reported on the numbers joining this group, particularly from the canoe club and the rowing club, and he was overwhelmed with the enthusiasm and numbers attending. Watersports and the community school were discussed at the last meeting, which had good representation from the C of E.

The next meeting on April 17 will look at the Day Care Centre and the Activity Centre. The subsequent meeting will consider affordable housing issues.

***Heritage Culture and Environment Delivery Group***: Chair Frank Scott-Manse reported that the last meeting continued to list heritage sites in and around Hayle, with a view to producing a spreadsheet with a 'traffic-light' approach to prioritisation,

The group will work with the Towans Partnership in relation to towans issues. It was agreed that it is good practice to work with and through existing groups, who may hopefully come under our wing as part of the Partnership.

A PDC officer to support this group was needed.

- *Action: Sally Newby*

***Business Enterprise and Economy Delivery Group***: Chair John Nunn was unable to attend the meeting. JP reported that the group had identified the need for a website, and a subsequent working group had met. The result was that John Bennett had created a 'management' website to post minutes, dates, etc for all concerned, [www.hayleareaplan.org.uk](http://www.hayleareaplan.org.uk) whilst Chris Head was working on a broader-use website.

The group looked at issues of tourism and sustainability, and had initiated ideas for an extreme sports booking centre to bring the benefits of beach-activities into the town; and for a mobile 'roadshow' promoting Hayle, travelling to a variety of locations and serving a far wider function than just a mobile TIC, although this would be within the remit of the unit.

- *Action: Harry Blakely to remind the Chair of the Chamber of Commerce to join the Business Enterprise and Economy Delivery Group.*

Harry Blakely proposed (elsewhere in the meeting) that Heritage Culture and Environment Delivery Group look at the issue of the Tate Gallery extension coming to Hayle; this was agreed.

- *Action: Chair of Delivery Group.*

***Traffic and Transport Delivery Group***: Chair Joe Culliver sent in the notes of the last meeting. Dave Clark, former Hayle MCTI Chair, attended to talk about footpaths and cycleways. The group plans to address issues of congestion in Hayle; and railway issues.

- *Action: Sally Newby to find a County / highways officer to support this group on specific occasions, as PDC have no traffic officer.*

**Tourism and Sustainability Delivery Group:** Chair Jacqui Head reported poor attendance at the last meeting, and duplication of discussions with the Business Enterprise and Economy group. Having reviewed their projects, it was proposed and accepted by the meeting that:

- Projects 24 and 28 were transferred to Business Enterprise and Economy Delivery Group
- Project 25, 26, and 27 were transferred to Heritage Culture and Environment Delivery Group

Community Well-Being Delivery Group could well address some aspects of Project 26, and this would be monitored. JH agreed to maintain a watching brief on tourism and sustainability elements across the Delivery Groups and advise this Steering Group of the way forward.

### **Agenda item 6: Hayle Area Plan Management Meeting**

Report by John Pollard. Some criticism had been levelled at the composition of the Management Team as being 'councillor' based'. However the first meeting had been extremely productive; it had been focused, and cross-referenced to other regeneration plans in Hayle such as the harbour development, thereby giving Delivery Groups a direct line of input into other regeneration activities. It is a *facilitation* group that gives us all direct access to Penwith District Council officers and councillors.

Asked about employment of the Plan Manager, JP advised that Penwith District Council will address the employment issues, therefore the post-holder will be *employed* in the first instance by PDC; be *accountable* to the Management Team, and *service* the Delivery Groups.

The Chair also reported on the idea of a forum for / meeting of Chairs of Delivery Groups, to facilitate issues like insurance, funding applications. A proposal is yet to be developed for discussion by the Steering Group.

- *Action: John Pollard.*

### **Agenda item 7: Communication**

Some difficulties in communication were noted. The meeting was reminded that RW was only employed for 4 hours per week, and supported by volunteers were appropriate. It was agreed it would be helpful to clarify when RW is in the office.

- *Action: Roger Winterburn.*

A database and signing-in procedures are in preparation. Sally Newby offered to provide help with setting up the database.

- *Action: Sally Newby.*

Our website [www.hayleareaplan.org.uk](http://www.hayleareaplan.org.uk) exists and will support communication; material is yet to be added: schedule of meetings, minutes, changes to dates, venues, updates, etc. The site will enable members to register in and out, so they can be in contact with each other. The meeting expressed its' thanks to John Bennett for his work.

Possible funding via *ActNow* was discussed and Sally Newby offered to investigate.

- *Action: Sally Newby.*

It was also agreed that a cycle of dates for meetings would help with forward planning, and would therefore be prepared.

- *Action: John Pollard and Roger Winterburn.*

#### **Agenda item 8: Future of the Steering Group**

The function of this group is to oversee the transition between the old MCTI Steering Group and the new structure of Plan Manager, Delivery Groups, and Management Team, and to bring on board the organisations identified in each project within the Plan. Therefore it continues to have a key role to play at this time.

#### **Agenda item 9: Date and time of next meeting**

Due to a clash a revised date to follow. The venue hopefully will continue to be the Passmore Edwards Institute.

Ray Tovey.