

**MINUTES OF THE MEETING OF THE HAYLE AREA PLAN PARTNERSHIP
STEERING GROUP HELD AT PASSMORE EDWARDS INSTITUTE ON
26TH SEPTEMBER 2007.**

THOSE PRESENT. HAPP Chairman Cllr John Pollard, Group Treasurer Jim Wright, Community Agent Roger Winterburn. Cllr Ray Tovey (Chairman Gwinear/Gwithian Parish Council) Bob Mims (Vice Chairman Community Wellbeing Delivery Group) John Nunn (Chairman Business & Enterprise Delivery Group, Joe Colliver (Chairman Traffic & Transport Delivery Group Mrs. Georgina Schofield John Wrey, Sally Newby (PDC) Tatia Mitchell (PDC) Frank Scott-Mance (Chairman Heritage Culture and Environment Delivery Group)

APOLOGIES FOR ABSENCE

Received from Simon Swale, Cllr John Coombe Cllr Mick Hanley.

MINUTES OF THE PREVIOUS MEETING

These were agreed without alteration

MATTERS ARISING

There were no matters arising

TREASURERS REPORT

Group Treasurer Jim Wright reported that

Income to date was	£77486.31
Expenditure to date was	£74688 24
Difference	£2798.07

Jim mentioned that there were some small items of expenditure outstanding. Assuming that the funding normally given to the Forum would now come to us he anticipated that we would have in the region of £5000 at that point. Sally Newby added that this would almost certainly be the case.

THE CONSTITUTION

The Constitution was agreed in principle at the last meeting. Since then, Sally and Tatia have been working towards the final draft of the document .The new group will be known as the Hayle Area Plan Partnership Delivery Team and we will need to set up new banking arrangements. One member of the delivery team will be invited to sit on the management team.

The Chairman was pleased to be able to inform the meeting that funds will be in place to enable the Delivery Team to employ a Plan Manager...A sum of £91,000 will be available to fund this post for 2 years. This is part of the funding given to the town in lieu of a Tourist Information Centre on the Marks & Spencer site.

Sally Newby added that this has to be ratified by Penwith District Council and this was due to take place on 17th of October. PDC have offered their full support to the post and the meeting hoped that someone could be in post early in 2008.

Cllr Ray Tovey said this was excellent news and it could create a ripple effect in the MCTi movement as a whole which might encourage other groups with their work.

A job description plan would be needed for the new post particularly as Roger was probably moving away fairly soon. The Plan Manager may still need admin assistance.

CONSTITUTION DOCUMENT

Tatia explained the reasons for adopting the model constitution. We could choose to have our own wording but this was not regarded as necessary. Our only alteration to the document was to make it clear that we were promoting projects rather than being funders or instigators. The application will be accompanied by a copy of the plan which will show we are following the plan and acting within its boundaries.

Cllr Tovey asked if the proposed move towards a new unitary authority would inhibit our work in any way.

Sally Newby felt that this would not happen as we are a good example of the community network and the new authority will be likely to be keen to promote our work.

Following discussion, the following proposal was made by Cllr Ray Tovey and seconded by Delivery Group Chairman Joe Colliver.

"That the members of the Steering Group of the Hayle Area Plan Partnership adopt the constitution as discussed and agreed at this meeting"

This was passed unanimously

A new bank account will be required and it was agreed that the signatories should be Chairman John Pollard, Treasurer Jim Wright and Delivery Group Chairman Joe Colliver.

One member is needed to serve on the Management Team
The suggestion was for it to be one of the delivery group chairmen. The chairmen will meet to decide this.

The subject of Roger's job was raised. The Plan manager would probably need someone for roughly 20 hours a month. The post would need to be advertised.

The motion that "the Steering Group formally expresses its delight at the forthcoming appointment of a Plan Manager" was proposed by the Chairman and seconded by John Nunn and passed unanimously.

A lot of work must be done in appointing the Plan Manager in terms of job description and arranging the interview panel. Sally Newby stressed that the selection process should be thorough and the best candidate must be found.

The chairman said that we should write to the parishes to seek a representative to serve on the Delivery Team.

DELIVERY GROUP REPORTS

HERITAGE CULTURE & THE ENVIRONMENT

Chairman Frank Scott-Mance reported that he had contacted Claire Williams and that the plans for her project had been passed to the Business & Enterprise group. The next meeting would involve a discussion on sluicing. Footpaths had been discussed and Sally Newby suggested the group contact a group called Parrow.

Next meeting is on 16th October at Passmore Edwards

BUSINESS & ENTERPRISE

Chairman John Nunn reported that David Clough had given an update on local planning. A draft local study says that more retail may be needed to stop leakage to other towns.

PESCE are to run a presentation to stakeholders to form a management group to take the project further. It is expected PESCE would be a company limited by guarantee. It could be up and running by next summer.

Presentation could be early 2008.

Towans Leisure Project (Claire Williams.)

The aim is to provide all year round leisure facilities Access to the beach was raised but it should be remembered that it is private land. Issues of insurance / safety are of concern to the landowner

The project will be discussed on 12th November

Martin Nixon has produced two possible logos for the "Brand". He will report on 1st October.

Eco Lodge. Proposals for lodges at the Causeway have been received

Indoor Surfing Centre.

This is the main subject of the next meeting on the 1st October at the Passmore Edwards Institute

COMMUNITY WELLBEING

Bob Mims reported on behalf of Cllr John Coombe. The meeting in September had been devoted to young peoples issues and most junior schools were represented but The Community School was unable to attend. 2 films made by the young people were shown.

The next meeting is on 23rd of October at the Hayle Day Care Centre. It is hoped that members of the emergency services will attend as well as a representative of the Bodriggy surgery and someone from the local coastguard service.

TRAFFIC AND TRANSPORT

Chairman Joe Colliver reported that we have received the criteria from Mr Ian Parsons of the Highways Agency. We are waiting for Matt Barton to report on plans to be produced by ING Banking Group.

Peter Moore of Cornwall County Council attended the September meeting and answered questions on traffic congestion.

The Group has adopted the remainder of the Streetscape Project. Caroline Sargent will attend the next meeting on 17th of October at Passmore Edwards to discuss the Streetscape situation. Joe thanked Roger for the help he has given his group

Cllr Ray Tovey gave a brief update on progress in Gwinear and Gwithian. A community pride officer has been appointed in an attempt to improve the general quality of life in the parish.

The Wall Hall project has moved forward the parish Council have acquired a 25 year lease on the hall for the provision of leisure and office facilities.

Progress could be made on provision of a zebra crossing in Connor Downs if funding is made available.

The meeting thanked Roger for his work as Community Agent over the past 3 years.

The meeting close at 9.10 pm

Next meeting for members of the Hayle Area Plan Partnership Delivery Team is on Wednesday 14th November at Passmore Edwards Institute at 7.30pm